

Singer Associates, Inc.
 47 Kearny Street, 2nd Floor
 San Francisco, CA 94108
 (415) 227-9700

Invoice

Date: 7/31/20
Invoice: 134208

Bill To:

City of Santa Clara
 Attention: City Manager's Office
 1500 Warburton Avenue
 Santa Clara, California 95050

*Approved by Lenka Wright
 via email on 8/3/2020*

Staff	Description of Services	Date	Time	Rate	Amount
Colette Wright	Public information research	7/30/20	0.75	250.00	187.50
Sam Singer	Phone calls; provide strategy and recommendations re: city's COVID-19 public information communications; provide recommendations to city re: economic recovery issues for Santa Clara; review documents	7/31/20	3	250.00	750.00

Thank you for doing business with Singer Associates, Inc. **Total: \$937.50**

Invoices are due upon presentation.
PLEASE REMIT TO: 47 Kearny Street, 2nd Floor
 Tax ID #: 94-3375121 Fax: (415) 348-8478

San Francisco, CA 94108
 www.singersf.com

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SEP 01 2020

Office of the City Manager
 City of Santa Clara

Invoice

Date: 8/31/20

Invoice: 134312

Bill To:

City of Santa Clara
 Attention: City Manager's Office
 1500 Warburton Avenue
 Santa Clara, California 95050

Staff	Description of Services	Date	Time	Rate	Amount
Sam Singer	Call with City Manager, Assistant City Manager, city staff, Circlepoint re: City of Santa Clara COVID-19 communication issues, public information activities; research	8/3/20	1.75	250.00	437.50
Sam Singer	Calls and consultations re: Covid-19 public information strategies; review materials, activities, research for upcoming public meeting	8/14/20	1.5	250.00	375.00
Sam Singer	Review current City of Santa Clara CV-19 communications issues, videos, communications; prepare for public hearing by Economic Development, Communications, and Marketing Committee; prepare to make recommendations on next public information opportunities for city	8/18/20	3.25	250.00	812.50
Sam Singer	Listen to Economic Development, Communications, and Marketing Committee hearing; phone call	8/19/20	1	250.00	250.00

See Attached
 Approval to process payment Date
Approved by Lenka Wright
via email on 9/1/2020

Thank you for doing business with Singer Associates, Inc. **Total: \$1,875.00**

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